

# Project Management Agreement

**Date:** [Insert Date]

**Project Title:** [Insert Project Title]

**Parties Involved:**

- [Organization Name]
- [Project Manager Name]

## 1. Purpose

This Agreement outlines the terms and conditions under which [Organization Name] will provide project management services for [Project Title].

## 2. Scope of Work

[Describe the educational programs and project management tasks that will be undertaken.]

## 3. Responsibilities of the Parties

**3.1** [Organization Name] agrees to:

- [List responsibilities]

**3.2** [Project Manager Name] agrees to:

- [List responsibilities]

## 4. Timeline

The project is expected to commence on [Start Date] and conclude on [End Date].

## 5. Compensation

The total budget for the project management services is [Insert Amount], payable in accordance with the schedule outlined in Attachment A.

## 6. Confidentiality

Both parties agree to maintain confidentiality regarding any proprietary or sensitive information exchanged during the course of the project.

## **7. Amendment**

This Agreement may only be amended in writing and signed by both parties.

## **8. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of [Insert Jurisdiction].

## **Signatures**

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[Organization Representative Name]  
[Title]

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[Project Manager Name]  
[Title]

### **Attachments:**

- Attachment A: Payment Schedule
- Attachment B: Project Timeline