

# Settlement Negotiation Closure Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to formally notify you of the closure of our settlement negotiations regarding [brief description of the matter]. Despite our best efforts to reach a mutually agreeable resolution, we have concluded that further discussions are not productive.

We appreciate the time and consideration you have provided during these negotiations. Should circumstances change, we remain open to discussing potential resolutions in the future.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]