

# Inquiry Regarding Volunteer Role Modification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Dear [Volunteer Coordinator's Name],

I hope this message finds you well. I am writing to inquire about the possibility of modifying my current volunteer role at [Organization Name]. I have greatly enjoyed my experience and am eager to contribute more effectively to the team.

Specifically, I would like to discuss [mention the specific roles or responsibilities you would like to modify or take on]. I believe that these changes could enhance my ability to support the organization's mission while also aligning better with my skills and interests.

Could we schedule a time to discuss this further? I appreciate your consideration and look forward to your response.

Thank you for your time.

Sincerely,

[Your Name]