

# Volunteer Assignment Confirmation

Date: [Insert Date]

Dear [Volunteer's Name],

Thank you for your willingness to volunteer with us. We are pleased to confirm your new assignment as [Position] at [Organization] starting on [Start Date].

In this role, you will be responsible for [Brief Description of Responsibilities]. Your commitment to this position is greatly appreciated.

If you have any questions or need further information, please do not hesitate to reach out.

Thank you for your commitment to making a difference!

Best regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]