

# Website Development Agreement

**Date:** [Insert Date]

**Client:** [Client's Name]

**Address:** [Client's Address]

**Dear [Client's Name],**

This letter serves as an agreement between [Your Company Name] and [Client's Name] regarding the development of a website for [Client's Business Name]. The following outlines the terms and conditions:

## 1. Scope of Work

[Describe the website features, functionalities, and design specifications.]

## 2. Timeline

The project is expected to commence on [Start Date] and be completed by [Completion Date].

## 3. Payment Terms

The total cost for the website development is [Total Cost], with a deposit of [Deposit Amount] due upon signing this agreement.

## 4. Ownership

Upon full payment, ownership of the website and its content will be transferred to [Client's Name].

## 5. Maintenance

[Outline any maintenance services offered post-launch.]

We look forward to collaborating with you on this exciting project. Please sign below to confirm your acceptance of these terms.

**Client Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**[Your Company Name] Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Best Regards,**

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]