

Equipment Leasing Agreement

Date: [Insert Date]

From: [Leasing Company Name]

Address: [Leasing Company Address]

Contact: [Leasing Company Contact Information]

To: [Lessee Name]

Company: [Lessee Company Name]

Address: [Lessee Address]

Contact: [Lessee Contact Information]

Subject: Equipment Leasing Agreement for Audiovisual Equipment

Dear [Lessee Name],

This letter serves as an agreement between [Leasing Company Name] and [Lessee Company Name] for the leasing of audiovisual equipment.

1. Equipment Details

- Item 1: [Equipment Description, Model, Serial Number]
- Item 2: [Equipment Description, Model, Serial Number]
- Item 3: [Equipment Description, Model, Serial Number]

2. Lease Term

The lease will commence on [Start Date] and terminate on [End Date].

3. Payment Terms

The total lease amount is [Total Amount], payable in [Number] installments of [Installment Amount]. Payments are due on [Payment Due Dates].

4. Responsibilities

[Lessee Company Name] agrees to maintain the equipment in good condition and return it by the end of the lease term.

5. Governing Law

This agreement shall be governed by the laws of [State/Country].

We look forward to a successful leasing arrangement.

Sincerely,

[Leasing Company Representative Name]

[Leasing Company Representative Title]