

Supply Chain Partnership Agreement

Date: [Insert Date]

To,

[Partner Company Name]

[Partner Company Address]

[City, State, ZIP Code]

Dear [Partner's Name],

We are pleased to propose a partnership agreement between [Your Company Name] and [Partner Company Name] to enhance our supply chain collaboration. This agreement aims to define the terms and conditions under which we will work together to ensure efficiency, quality, and mutual benefit.

1. Purpose of Agreement

The purpose of this partnership is to [describe the purpose, e.g., streamline logistics, reduce costs, improve product quality, etc.].

2. Responsibilities

Both parties agree to the following responsibilities:

- [Your Company Name] will: [list responsibilities]
- [Partner Company Name] will: [list responsibilities]

3. Duration

This agreement shall commence on [start date] and shall continue in effect until [end date] unless terminated earlier by either party.

4. Confidentiality

Both parties agree to keep all proprietary information confidential and to use it solely for the purposes of this partnership.

5. Termination

This agreement may be terminated by either party with [number of days] written notice.

We believe this partnership will be beneficial for both organizations and look forward to your positive response. Please feel free to reach out for any clarifications or discussions.

Thank you for considering this proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]