

# Acquisition Offer Acceptance Letter

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that we accept your acquisition offer dated [insert date of the offer] for [brief description of the business or assets]. After careful consideration, we believe that this acquisition aligns with our strategic objectives and will be beneficial for both parties.

We appreciate the professionalism and clarity of your proposal and look forward to collaborating with your team to finalize the terms of the agreement. Please let us know how you would like to proceed with the next steps in this process.

Thank you for this opportunity. We are excited about the future possibilities that this acquisition will bring.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]