

Licensing Agreement Negotiation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the potential licensing agreement between [Your Company Name] and [Recipient's Company Name]. We believe that a mutually beneficial agreement can be reached that will support our respective business goals.

As we have previously discussed, [insert key points or objectives of the licensing agreement]. We are particularly interested in exploring the following terms:

- Scope of the License
- Duration of the Agreement
- Financial Terms and Royalties
- Intellectual Property Rights

We would appreciate the opportunity to schedule a meeting to further discuss these items and any other considerations you may have. Please let us know your availability for a call or an in-person meeting over the next few weeks.

Thank you for your attention to this matter. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]