

Vendor Service Agreement

Date: [Insert Date]

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]

[Vendor Name]
[Vendor Address]
[City, State, Zip Code]

Subject: Vendor Service Agreement for Product Supply

Dear [Vendor Name],

This Vendor Service Agreement ("Agreement") is made between [Your Company Name] ("Buyer") and [Vendor Name] ("Vendor"). The Buyer and Vendor agree as follows:

1. Product Supply

The Vendor agrees to supply the following products:
- [List of Products]

2. Delivery Terms

The Vendor shall deliver the products to [Delivery Address] on or before [Delivery Date].

3. Payment Terms

The Buyer agrees to pay the Vendor [Payment Amount] upon delivery of the products.

4. Termination

This Agreement may be terminated by either party upon [Notice Period] written notice.

5. Governing Law

This Agreement shall be governed by the laws of the State of [State].

By signing below, both parties agree to the terms outlined in this Agreement.

[Your Name]
[Your Title]
[Your Company Name]

[Vendor Name]
[Vendor Title]
[Vendor Company Name]

Date: _____