

# Vendor Service Agreement

Date: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Client Name: \_\_\_\_\_

Client Address: \_\_\_\_\_

## Subject: IT Support Services Agreement

Dear [Vendor Name],

This Vendor Service Agreement ("Agreement") is made effective as of the date above by and between [Client Name] ("Client") and [Vendor Name] ("Vendor").

### 1. Services

Vendor agrees to provide the following IT support services: [Description of services].

### 2. Term

This Agreement shall commence on [Start Date] and continue until [End Date], unless terminated earlier in accordance with Section 5.

### 3. Compensation

Client agrees to pay Vendor [Payment Amount] for services rendered under this Agreement.

### 4. Confidentiality

Both parties agree to keep all proprietary information confidential and shall not disclose it without prior written consent.

### 5. Termination

This Agreement may be terminated by either party with [Notice Period] written notice.

### 6. Governing Law

This Agreement shall be governed by the laws of [State/Country].

IN WITNESS WHEREOF, the parties hereto have executed this Vendor Service Agreement as of the date first above written.

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[Client Name] - Client Representative

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[Vendor Name] - Vendor Representative