

Invitation to Volunteer Workshop Coordinators

Dear [Coordinator's Name],

We are excited to invite you to participate as a coordinator for our upcoming Volunteer Workshop scheduled for [Date] at [Location]. Your expertise and leadership are invaluable to our mission.

This workshop aims to equip volunteers with essential skills and knowledge to make a meaningful impact in our community. As a coordinator, you will play a vital role in shaping the workshop's success.

Please confirm your availability by [RSVP Date]. We look forward to your positive response and hope you can join us in this important initiative.

Warm regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]