

Request for Donations for Cleanup Events

[Your Name]
[Your Title/Organization]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

We hope this message finds you well. We are reaching out to request your support for our upcoming cleanup events aimed at enhancing our community's environment.

These events will take place on [Date(s)] at [Location(s)], and we anticipate participation from numerous community volunteers. To ensure their success, we are seeking donations of supplies such as trash bags, gloves, brooms, and other cleaning materials.

Your generous contribution will not only help us organize these valuable community events but also demonstrate your commitment to fostering a cleaner and more sustainable environment.

If you are able to assist, please feel free to contact me at [Your Phone Number] or [Your Email Address]. We would be happy to acknowledge your support in our promotional materials and during the events.

Thank you for considering our request. We look forward to the possibility of partnering with you to create a positive impact in our community.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]