

Authorization for Volunteer Duties Engagement

Date: [Insert Date]

To Whom It May Concern,

This letter serves to authorize [Volunteer Name], residing at [Volunteer Address], to engage in volunteer duties on behalf of [Organization Name] starting from [Start Date].

As a volunteer, [Volunteer Name] will be responsible for [Brief Description of Duties]. We believe that their contribution will greatly benefit our community and align with our organizational goals.

This authorization is valid until [End Date] or until further notice.

Thank you for your support and cooperation.

Sincerely,

[Your Name]
[Your Title]
[Organization Name]
[Contact Information]