

# Dear [Sponsor's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [School/Organization Name]. We are reaching out to seek your support for our after-school clubs that aim to provide a nurturing and engaging environment for our students.

Our after-school programs offer a variety of activities, including [list a few activities, e.g., sports, arts, tutoring], which not only enhance students' skills but also promote teamwork and leadership. Unfortunately, the costs associated with supplies, equipment, and transportation continue to rise, and we need community partners like you to help us sustain these valuable programs.

We are seeking sponsorships of [specific amounts or in-kind contributions] to cover our annual expenses. In return, we would be delighted to recognize your support through [mention any promotional opportunities such as banners, social media shoutouts, newsletters], showcasing your commitment to the youth in our community.

We would appreciate the opportunity to discuss this partnership further. Please feel free to contact me at [Your Phone Number] or [Your Email]. Thank you for considering our request, and we look forward to the possibility of working together to support our students.

Warm regards,

[Your Name]

[Your Position]

[School/Organization Name]

[Contact Information]