

Request for Sponsorship

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Subject: Request for Sponsorship for Refugee Assistance Programs

Dear [Recipient's Name],

I hope this letter finds you in good health and spirit. My name is [Your Name], and I am reaching out on behalf of [Your Organization/Group Name], which is dedicated to assisting refugees in our community.

We are currently seeking sponsorship for our upcoming programs aimed at providing essential services, including housing, education, and employment assistance, for refugees who are in dire need of support.

As a respected organization in the community, your support can make a significant difference. We would be honored to discuss potential sponsorship opportunities that align with our mission and your corporate social responsibility goals.

Thank you for considering our request. I look forward to the possibility of working together to support those in need. Please feel free to contact me at your convenience.

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]