

Partnership Proposal for Literacy Enhancement

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a partnership between [Your Organization] and [Recipient's Organization] aimed at enhancing literacy among [target population].

At [Your Organization], we are committed to improving literacy rates and believe that collaboration with like-minded organizations can maximize our impact. We have outlined several initiatives that we could work on together, including [briefly describe key initiatives].

We would be delighted to meet with you to discuss this proposal further and explore how we can collaborate to make a difference in our community. Please let us know your availability for a meeting.

Thank you for considering this opportunity for partnership. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]