

Donation Request for [Radio Station Name]

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

We hope this letter finds you well. At [Radio Station Name], we pride ourselves on providing quality programming that connects our community and fosters engagement with local issues. As a non-profit radio station, we rely on the generosity of listeners like you to keep our station running and to continue offering diverse content.

This year, we are reaching out with a request for your support. Your donation will directly impact our ability to broadcast quality shows, support local artists, and invest in necessary equipment upgrades. Every contribution, no matter how small, helps us achieve our mission.

Please consider making a donation to [Radio Station Name]. You can send your contribution to [Mailing Address] or donate online at [Website URL]. Together, we can keep the spirit of community radio alive.

Thank you for considering our request. If you have any questions, please feel free to reach out at [Phone Number] or [Email Address].

Warm regards,

[Your Name]

[Your Title]

[Radio Station Name]