

Volunteer Handbook Distribution Notice

Date: [Insert Date]

Dear Volunteers,

We are excited to announce that the new Volunteer Handbook is ready for distribution! This handbook contains important information regarding our organization, volunteer policies, and the opportunities available for you to contribute.

Please join us for a distribution event on:

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

During this event, you will receive your personal copy of the handbook as well as the chance to ask any questions you may have. We encourage all volunteers to attend.

If you are unable to attend this event, please let us know, and we can arrange an alternative method for you to receive your handbook.

Thank you for your dedication and support!

Sincerely,

[Your Organization's Name]

[Your Contact Information]