

Letter of Inquiry for Corporate Partnership

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We hope this letter finds you well. I am writing to you on behalf of [Your Organization Name], a humanitarian organization dedicated to [Brief Description of Mission/Goals]. Our efforts focus on [Target Populations/Areas of Work], striving to create a lasting impact through [Description of Programs/Activities].

We believe that strong partnerships with corporate entities like [Company Name] are essential to amplify our efforts and drive meaningful change. We are reaching out to explore the possibility of collaborating with your team to support [Specific Project or Initiative].

We are eager to discuss potential partnership opportunities that align with your corporate values and CSR goals. A partnership with [Your Organization Name] could provide [Benefits for the Company, e.g., community engagement, positive brand recognition, etc.].

We would be grateful for an opportunity to meet and discuss how we can work together for the greater good. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to set up a time that suits you.

Thank you for considering this opportunity. We look forward to the possibility of partnering with [Company Name] to make a positive impact in our community.

Warm regards,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Organization Address]

[Your Phone Number]

[Your Email Address]