Scholarship Application Review

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Scholarship Committee Name]
[Institution Name]
[Institution Address]
[City, State, Zip Code]

Dear Scholarship Committee,

I am writing to formally request a review of my application for the [Name of Scholarship] submitted on [Submission Date]. I appreciate the opportunity to apply for this scholarship, as it represents a significant step towards achieving my academic and career goals.

As a dedicated student pursuing a degree in [Your Degree/Field], I have worked diligently through my studies, maintaining a GPA of [Your GPA] and engaging actively in [Your Relevant Activities]. I believe I have demonstrated my commitment to both my education and my community.

Enclosed are additional documents that further support my eligibility for this scholarship, including [List any additional documents if applicable]. I am hopeful that you will take a moment to reconsider my application, as this scholarship would greatly assist me in continuing my education without financial burden.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Name]