

Alumni Association

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

We are reaching out to express our heartfelt gratitude for your generous contribution to the [Name of the Scholarship] awarded by the Alumni Association. Your commitment to supporting our future leaders is invaluable.

Your contribution of [Insert Amount] will directly impact the education and opportunities available to deserving students at [University/Institution Name]. Thanks to supporters like you, we can continue to provide scholarships that empower students to pursue their academic and career goals.

We invite you to attend our upcoming [Event Name] on [Event Date], where we will be recognizing contributors like yourself. This event is a wonderful opportunity to meet the scholarship recipients and see firsthand the profound impact of your generosity.

Once again, thank you for your support. Together, we can change lives and build a brighter future for our students.

Sincerely,

[Your Name]

[Your Title]

Alumni Association

[Contact Information]