

Donation Confirmation Letter

Date: [Insert Date]

Donor's Name: [Insert Donor's Name]

Address: [Insert Donor's Address]

Dear [Donor's Name],

On behalf of [Organization Name], we would like to extend our heartfelt thanks for your generous donation of [Insert Amount] made on [Insert Donation Date]. Your contribution is vital to our mission of [Insert Mission or Purpose of Organization].

This letter serves as a confirmation of your donation and can be used for tax deduction purposes. [Organization Name] is a registered 501(c)(3) nonprofit organization, and your donation is fully tax-deductible to the extent allowed by law.

We appreciate your support and commitment to our cause. If you have any questions or need further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you once again for your generosity.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[Organization Phone Number]