

Contribution Receipt

Date: [Insert Date]

[Recipient's Organization Name]

[Recipient's Organization Address]

[City, State, Zip Code]

Dear [Donor's Name],

Thank you for your generous contribution to [Recipient's Organization Name]. We received your donation of \$[Amount] on [Date of Donation].

This contribution will be used to [Brief Description of Purpose]. Your support is invaluable to our mission.

Please keep this receipt for your records. This contribution is tax-deductible to the fullest extent allowed by law.

If you have any questions, please feel free to contact us at [Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Recipient's Organization Name]

[Tax ID Number]