

Letter of Acknowledgment for Tax-Deductible Gift

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Organization's Name], I would like to extend our heartfelt thanks for your generous donation of [Amount] received on [Date]. Your support makes a significant impact on our ability to [briefly describe the mission or purpose of the organization].

This letter serves as an official acknowledgment of your contribution, which is tax-deductible according to IRS regulations. Our tax identification number is [Insert Tax ID Number].

Thank you once again for your generosity and commitment to our cause. We are grateful for your support, and we look forward to keeping you updated on our progress.

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

[Organization's Phone Number]

[Organization's Email]