

# Corporate Support Request for Disaster Relief

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company Name]  
[Recipient's Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Company Name] regarding the recent disaster that has significantly impacted our community. As we work to support those affected, we believe collaborative efforts can lead to more effective relief outcomes.

We are reaching out to request your company's support in our disaster relief efforts. Together, we can provide essential resources such as food, medical supplies, and shelter to those in need. Your contribution, whether financial or in-kind, will make a substantial difference.

Please let us know if you would be willing to discuss this further. We would greatly appreciate the opportunity to work together during this critical time.

Thank you for considering our request. We look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]