

Partnership Request for Charity Support

[Your Name]

[Your Title]

[Your Organization]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. My name is [Your Name], and I am [your position] at [Your Organization], an organization dedicated to [brief description of your mission and activities].

As we continue our efforts to [describe the purpose of your charity, e.g., support local families, provide education, etc.], we are reaching out to establish a partnership with [Recipient's Company]. We believe that your commitment to [describe any relevant community or corporate values of the recipient's company] aligns perfectly with our mission.

We are currently planning [mention any specific project or event], and we would be honored to collaborate with [Recipient's Company] in support of this cause. Through this partnership, we can [explain the mutual benefits, e.g., enhance community visibility, foster goodwill, etc.].

We kindly ask you to consider supporting our initiative through [specific ask - financial contributions, in-kind donations, volunteer support, etc.]. Your involvement would not only

make a significant impact on our community but will also demonstrate [Recipient's Company]'s dedication to [mention any relevant benefits to the company].

I would love the opportunity to discuss this partnership in more detail and explore how we can work together. Please let me know a convenient time for you or feel free to reach me directly at [your phone number] or [your email].

Thank you for considering this opportunity to make a meaningful difference. We look forward to the possibility of partnering with [Recipient's Company] and creating a lasting impact in our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]