

# Request for Matching Gift Program

Dear [Donor's Name],

We hope this message finds you well. We are writing to you on behalf of [Your Organization's Name]. As a valued supporter of our organization, we would like to inform you about the opportunity to double the impact of your generous contributions through your employer's matching gift program.

Your recent donation of [amount donated] will be eligible for a match, potentially bringing your contribution total to [matched amount]. This program allows us to expand our programs and reach even more people in need.

To participate, please contact your HR department or visit [Company's Matching Gift Portal Link] to initiate the matching process. We would be more than happy to assist you in any way if you have any questions.

Thank you once again for your continued support and generosity. With your help, we can make a significant difference in our community.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Contact Information]