

# Funding Request for Educational Program

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Foundation Name]

[Foundation Address]

[City, State, Zip Code]

Dear [Foundation Contact Person's Name],

I am writing to request funding for [name of the educational program], which aims to [briefly describe the program's goals and objectives]. Our organization, [Your Organization Name], has been dedicated to [brief background on your organization and its mission].

The requested funding of [specific amount] will be used for [detailed breakdown of how the funds will be utilized]. We believe that this program will benefit [outline the target audience and anticipated outcomes].