

Follow-Up on Sponsorship Opportunity

Dear [Sponsor's Name],

I hope this message finds you well. I wanted to follow up regarding our recent conversation about the upcoming Mentoring Workshop scheduled for [date]. We are very excited about the potential impact of this event and would love to have [Sponsor's Company/Organization Name] as a key sponsor.

As mentioned, the workshop aims to [brief description of workshop goals and target audience]. Your support would not only enhance the experience for attendees but also provide [Sponsor's Company/Organization Name] with visibility and engagement opportunities within our community.

I would be happy to discuss the sponsorship details and potential benefits further at your convenience. Please let me know a suitable time for us to connect.

Thank you for considering this opportunity. Looking forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]