

Volunteer Contract Termination Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Volunteer Name]

[Volunteer Address]

[City, State, Zip Code]

Subject: Termination of Volunteer Contract

Dear [Volunteer Name],

We would like to express our gratitude for your commitment and dedication to [Project Name]. As the project has reached its completion, we hereby confirm the termination of your volunteer contract effective [Termination Date].

Throughout the duration of the project, your contributions have been invaluable, and we appreciate the time and effort you have invested.

If you have any questions or need further information, please feel free to reach out.

Thank you once again for your service as a volunteer. We wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]