

Request for Endorsement of Scholarship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Community Leader's Name]

[Community Leader's Title]

[Community Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Community Leader's Name],

I hope this message finds you well. I am writing to request your endorsement for the [Name of Scholarship] that I am applying for. This scholarship is crucial for my educational journey as it will provide me with the financial support needed to pursue my studies in [Field of Study] at [University Name].

As a member of our community and a representative of [Community Organization/Role], your endorsement would greatly enhance my application and demonstrate my commitment to our community's values and goals.

I have attached my resume and personal statement for your review. I believe that with your support, I will be able to make a positive impact on our community in the future.

Thank you for considering my request. I would be happy to discuss this further at your convenience.

Sincerely,

[Your Name]