

Funding Request for Academic Scholarship Support

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Subject: Request for Scholarship Funding Support

Dear [Recipient Name],

I am writing to formally request your support for a scholarship funding opportunity that will enable me to continue my education at [University/College Name]. I am currently pursuing a degree in [Your Major] and have a strong academic record, demonstrating my commitment to excellence in my studies.

As a [brief personal background, e.g., first-generation college student, financial hardship situation], I am seeking financial assistance to help cover my tuition and associated costs. The support I receive will significantly impact my ability to focus on my studies and achieve my academic goals.

I have attached my academic records, resume, and a detailed financial need statement to further illustrate my situation. I am grateful for your consideration of my request and would appreciate the opportunity to discuss this matter further.

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]