

[Your Name]  
[Your Title]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am reaching out to discuss an exciting opportunity for a partnership that can drive innovation in technology solutions through our upcoming research project titled "[Project Title]."

At [Your Organization], we are committed to advancing [specific area of technology/research], and we believe that with your expertise and support, we can achieve remarkable outcomes. This project aims to [briefly describe project goals and expected impact].

We are seeking sponsorship to fund our research initiatives, and we would be honored to have [Recipient Organization] as a key partner. Your involvement would not only enhance the project but also align with your interest in [match recipient's organization goals/values].

In exchange for your support, we offer opportunities for co-branding, recognition in project publications, and access to research findings that will undoubtedly benefit your organization.

I would love the opportunity to discuss this in more detail and explore how we can collaborate effectively. Please let me know a convenient time for us to connect.

Thank you for considering this opportunity to partner in promoting technological innovation. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Title]  
[Your Organization]