

Volunteer Transportation Scheduling Confirmation

Dear [Volunteer Name],

Thank you for your willingness to assist with transportation for [Event Name] on [Date]. We appreciate your commitment and support.

Transportation Details:

- **Pickup Location:** [Pickup Location]
- **Time:** [Pickup Time]
- **Destination:** [Destination]
- **Return Time:** [Return Time]

Please ensure you arrive at least 15 minutes early to accommodate any unforeseen delays. Your role is crucial in making this event a success.

If you have any questions or need to make changes to your schedule, please do not hesitate to contact me at [Your Contact Information].

Thank you once again for your generosity and support!

Sincerely,

[Your Name]
[Your Position]
[Organization Name]