

# Carpool Coordination for Volunteer Event

Dear Volunteers,

We are excited to have you join us for the upcoming volunteer event on **[Date]**, at **[Location]**. To make transportation easier and more sustainable, we would like to organize a carpool for all volunteers.

## Carpool Details:

- **Meeting Point:** *[Location]*
- **Time:** *[Time]*
- **Contact Person:** *[Name]*, [\[Email\]](#)

If you are interested in carpooling, please reply to this email with the following information:

- Your Name
- Your Location
- Whether you can offer a ride or need a ride

We will compile the information and coordinate the rides. Thank you for your support and participation!

Sincerely,

**[Your Name]**  
**[Your Organization]**  
**[Contact Information]**