

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to you on behalf of [Your Organization], which is dedicated to supporting our local farmers and promoting sustainable agriculture in [Location]. This year, we are organizing the [Name of Farmers Market], which will take place on [Event Dates] at [Event Location].

The farmers market will feature local produce, artisanal goods, and workshops, creating a vibrant community space for residents to connect with their local farmers. In order to make this event a success, we are seeking sponsorship from local businesses who share our commitment to supporting the community.

- Logo placement on event signage and promotional materials.
- Recognition in all press releases and social media announcements.
- Opportunity to set up a booth at the event to showcase your products/services.

We would be thrilled to partner with [Recipient Organization] in our efforts to enhance our local agricultural economy and provide a platform for our farmers. If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering our request for sponsorship. We look forward to the possibility of partnering with you for this exciting event.

Sincerely,

[Your Name]
[Your Title]
[Your Organization]