

Volunteer Role Conclusion Announcement

Dear [Volunteer's Name],

We hope this message finds you well. We want to take a moment to express our heartfelt gratitude for your dedication and hard work during your time as a volunteer with [Organization Name]. Your contributions have made a significant impact on our community.

As we transition to new programs and initiatives, we would like to inform you that your role as [Volunteer Role] will come to a close on [End Date]. We appreciate all the time and effort you have invested in this position.

Please know that your work has not gone unnoticed, and we would be thrilled to keep in touch for future opportunities. If you're interested in future volunteer roles or initiatives, please let us know.

Thank you once again for your invaluable support. We wish you the best in your future endeavors.

Warm regards,

[Your Name]
[Your Position]
[Organization Name]
[Contact Information]