

# Request for Sponsorship

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

To [Sponsor's Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Sponsor's Name],

I hope this letter finds you in great spirits. My name is [Your Name], and I am a [Your Grade/Position] at [Your School/Organization]. I am excited to announce that I will be participating in the upcoming [Name of Science Fair] on [Date of Event]. This event is a wonderful opportunity for students to showcase their innovative projects and passion for science.

As I prepare for this event, I am seeking sponsorship to help cover [specific needs, e.g., materials, transportation, etc.]. Your support would not only help me realize my project but also demonstrate [Company's Name] commitment to fostering education and innovation in our community.

In return for your generous support, I would be happy to acknowledge your company in my project display and through any related presentations, as well as give you updates on my progress and event outcomes.

Thank you for considering this opportunity to support local education and inspire future scientists. I look forward to the possibility of partnering with you.

Sincerely,  
[Your Name]  
[Your School/Organization]