

Corporate Sponsorship Request for Field Study

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Organization Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing on behalf of [Your Organization] to seek your support for an upcoming field study titled "[Name of the Study]." This study will focus on [briefly describe the focus and importance of the study].

We aim to conduct this study from [start date] to [end date], involving [briefly explain the methodology and expected outcomes]. However, to achieve our goals, we require financial assistance for [mention specific needs such as equipment, materials, or travel expenses].

We believe that partnering with [Recipient Company] for this project would not only benefit our research but also provide significant exposure for your brand as a key supporter of educational initiatives within the community.

We would be grateful if you could consider a sponsorship of [insert amount or range] to help make this field study a success. In return, we would be happy to recognize your contribution through [mention any promotional opportunities, such as logos on materials, press releases, etc.].

Thank you for considering our request. We are looking forward to the possibility of collaborating with [Recipient Company] to advance research in this important area. Please feel free to contact me at [Your Phone Number] or [Your Email] should you require any further information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Position]

[Your Organization]