Product Quality Verification Authorization

Date: [Insert Date]
To: [Recipient Name]
Company: [Recipient Company]
Address: [Recipient Address]
Dear [Recipient Name],
We hereby authorize you to conduct a quality verification on our product, [Product Name], bearing the batch number [Batch Number]. This authorization is valid from [Start Date] to [End Date].
Please ensure that all quality checks are aligned with our standards and provide a detailed report upon completion of the verification process.
Thank you for your cooperation.
Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]