

Endorsement Letter for Service Level Agreement

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are pleased to endorse the Service Level Agreement (SLA) entered into between [Your Company Name] and [Recipient Company Name] on [SLA Effective Date]. This document outlines our mutual understanding of the services to be provided and the expectations regarding service quality, performance metrics, and responsibilities.

We recognize the importance of maintaining effective communication and collaboration to ensure that the objectives outlined in the SLA are met consistently.

We affirm our commitment to uphold the standards set forth in this agreement and look forward to a successful partnership.

Thank you for your cooperation and support.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Email]

[Your Phone Number]