

Letter of Authorization

Date: [Insert Date]

To Whom It May Concern,

This letter serves to confirm that [Your Organization's Name], located at [Your Organization's Address], has authorized [Authorized Individual's Name] to collect donations and sponsorships on our behalf. This authorization is effective from [Start Date] until [End Date].

[Authorized Individual's Name] will be representing our organization and is responsible for ensuring all contributions are properly documented and reported.

We appreciate your support and generosity in helping us achieve our mission. Should you have any questions or require further verification, please do not hesitate to contact us at [Your Organization's Phone Number] or [Your Organization's Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Organization's Phone Number]

[Your Organization's Email Address]