

Local Business Sponsorship Agreement

Date: [Insert Date]

From: [Sponsoring Business Name]

Address: [Sponsoring Business Address]

To: [Sponsored Organization Name]

Address: [Sponsored Organization Address]

Subject: Sponsorship Agreement

Dear [Sponsored Organization Contact Name],

We are pleased to confirm our sponsorship agreement between [Sponsoring Business Name] and [Sponsored Organization Name]. This sponsorship will support [describe the event or purpose of the sponsorship] and will commence on [start date] and conclude on [end date].

Terms of Agreement:

- Amount of Sponsorship: [Insert Amount]
- Benefits to Sponsor: [List Benefits]
- Responsibilities of Sponsored Organization: [List Responsibilities]
- Duration: [Insert Duration]

This agreement is subject to the following terms and conditions:

1. [Term 1]
2. [Term 2]
3. [Term 3]

We are excited to partner with [Sponsored Organization Name] and look forward to a successful collaboration. Please sign and return a copy of this letter to confirm your acceptance of this agreement.

Sincerely,

[Your Name]

[Your Position]

[Sponsoring Business Name]

[Contact Information]

Agreed and Accepted by:

[Authorized Signature]

[Title]

[Sponsored Organization Name]