

# Volunteer Safety Orientation Agenda

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

## Agenda

- **Welcome and Introductions** - 9:00 AM to 9:15 AM
- **Overview of Volunteer Program** - 9:15 AM to 9:30 AM
- **Safety Policies and Procedures** - 9:30 AM to 10:00 AM
- **Emergency Procedures** - 10:00 AM to 10:30 AM
- **Break** - 10:30 AM to 10:45 AM
- **Personal Safety Tips** - 10:45 AM to 11:15 AM
- **Responsible Reporting** - 11:15 AM to 11:45 AM
- **Q&A Session** - 11:45 AM to 12:00 PM
- **Closing Remarks** - 12:00 PM to 12:15 PM

## What to Bring

- Notepad and Pen
- Any questions or concerns
- A positive attitude!

We look forward to seeing you there!