

# Letter Template: Safety Measures for Volunteer Activities

Date: [Insert Date]

Dear [Volunteer Name/Team],

We are excited to welcome you to our upcoming volunteer activities. Your safety is our top priority, and we want to ensure that you are well-informed about the safety measures we have put in place.

## Safety Measures:

- Personal Protective Equipment (PPE): All volunteers will be provided with necessary PPE, including gloves, masks, and safety goggles.
- Health Screening: A health screening will be conducted before participation to check for any symptoms of illness.
- Social Distancing: We will maintain a safe distance between volunteers to minimize the risk of transmission.
- Hand Sanitization: Hand sanitizers will be available at various stations throughout the site.
- Emergency Procedures: Familiarize yourself with emergency exits and procedures before the event begins.

Please ensure that you follow these guidelines during the activities. Should you have any questions or concerns, do not hesitate to reach out to us.

Thank you for your commitment to our cause, and we look forward to a safe and successful event!

Best regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]