

Prize Acceptance Authorization for Community Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally accept the [Name of Prize] awarded to me for my contributions to community service. I am honored and grateful for this recognition.

This prize will not only encourage me to continue my work but also help further support our community initiatives. I hereby authorize [Organization's Name] to publicly acknowledge my acceptance of this prize and to use my name and any associated photographs for promotional purposes.

Thank you once again for this incredible honor. I look forward to continuing my efforts in service of our community.

Sincerely,

[Your Name]