

Authorization for Updating Client Data

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name] to update my client data on my behalf. The information to be updated includes the following:

- Full Name: [Your Full Name]
- Email Address: [Your Email Address]
- Phone Number: [Your Phone Number]
- Address: [Your Address]

This authorization is valid until [Expiration Date].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Client ID or Account Number]