

Authorization to Modify Client Information

Date: [Insert Date]

To Whom It May Concern,

I, [Client's Full Name], hereby authorize [Authorized Person's Name] to modify my client information on my behalf. This authorization includes, but is not limited to, the following details:

- Change of Address
- Update of Contact Information
- Modification of Personal Details

Please find my details below for reference:

- Client ID: [Insert Client ID]
- Current Address: [Insert Current Address]
- Contact Number: [Insert Contact Number]

This authorization is valid until [Insert Validity Period] unless revoked in writing.

Thank you for your attention to this matter.

Sincerely,

[Client's Full Name]

[Client's Signature]

[Client's Email Address]