

Digital Content Usage Authorization

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

Dear [Recipient's Name],

I, [Your Name], the undersigned, hereby grant authorization to [Recipient's Organization] to use the following digital content for event publications:

- Content Description: [Describe the content]
- Event Name: [Event Name]
- Event Date: [Event Date]
- Intended Use: [Description of how the content will be used]

This authorization is granted with the understanding that proper credit will be given for the use of the content. I reserve the right to revoke this authorization at any time with written notice.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]